



Islami Bank Foundation

Head Office, Dhaka-1000.

Date: 21.04.2024

Request For Quotation

Regarding supply, fitting, fixing & commissioning of Aluminium Profile Box Lighting sign Board in front of building no - 1 of Islami Bank Hospital Motijheel (Building no-1) 24/B, Outer Circula Road, Motijheel, Dhaka.

01. "Islami Bank Foundation" requesting quotation from reputed contractor for execution of above mentioned works.
02. The contractor is expected to render Services as per following **TERMS & CONDITIONS:**
 - i. The following information must be appended separately (supported by documentary evidence if any):-
 - a. Name and address (with Telephone No, Fax No. Telex No. of the company /firm if any).
 - b. Related experience of the company.
 - c. Copy of Trade license, TIN certificate & Vat registration.
 - ii. **Specification of Particulars:**

Sl. No.	Item Name & Description	unit	Qty	unit rate	Amount
01.	Aluminium Profile Box Lighting Sign Board a) Size: 39'-11" × 3' Supply, fitting & fixing of lighting sign board made of Aluminum Profile Box 2 part, supported by ¾" MS Box pipe, 30 nos 18-22 watt 4' LED Tube Light (Philips/Transtec), BRB Cable, GP Sheet, - Revers Pana (both sides), 1.5" Angle etc. including labor charge all complete as per approved design, instruction & full satisfaction of the engineer.	sft	119.73		
Total Amount (including vat & tax)					

- x. The bidders must quote rate for item in figures and in words clearly and legibly.
- xi. The bidders must quote rate include with vat, tax, transport and any other charge if necessary.
- xii. The bidders must visit the site and get acquainted with conditions of the site, the scope of works and available space before quoting.
- xiii. Other relevant information which they may think necessary must be provided and other information which IBF subsequently requests for must be furnished later on.
- xiv. **Owner will approve the design of the sign board which will be provided by the awarded contractor.**
- xv. **Warranty & Free Service:** The bidders must provide at least 1(one) year warranty and free service for all electrical equipment, pana, profile box. The warranty will not be clamed if the signboard is distroied/defacted by storm, cyclone, fire took place in the building.
- xvi. **Working Period:** within 20 days after receiving work order.
- xvii. **Payment method:** Bill will be paid after successfully completion of mentioned job.
- xviii. **Validity period of Quotation:** 30 (thirty) days.

Quotations with the above information must reach the office of Executive Director, Islami Bank Foundation within the period from 21.04.2024 to 28.04.2024 during office hour.

IBF authority reserves the right to accept or reject any or all the quotations without assigning any reasons whatsoever.

With best regards,

(Md. Abdus Samad)

General Manager & Head (E.W.)

Islami Bank Foundation

Bidder's Signature & Seal